6 January 2020

Dear Parents

A very Happy New Year to you all
I hope the Christmas season brought everything that you hoped for, and that 2020 is a very successful year for us all. A huge thank you from the Jones family and all the staff for the wonderful gifts we received from some very generous parents. They are very much appreciated by us all, although very unnecessary!

Staff news
We welcome Mrs Judith Selves, who will be taking over Mr Glaysher's timetable from today. She is a very experienced Prep School teacher, so the transition should be as smooth as possible. We also welcome four new Gap Students: Kaylan Price and Lily Yorke, initially in the Pre-Prep; Jordan Thein and Brett Manning in the Prep School. Michaela Scott remains at Copthorne until July.

Prep Diaries (Year 3 – 8)
All children will be issued with a new Prep Diary today. Children are expected to take these to every lesson as usual, and may be charged £2 if they are defaced/misused. The Prep Diary contains a behaviour contract that children will sign and the diaries will need to be signed by parents each week.

Car Park
Please can I remind all parents to drive with extreme care in the school car parks, all the approach roads to the school, not to park on the roads outside school, or drive whilst on mobile phones! Whenever there are cars on the asphalt, children must use the safe pavement/walkways and parents **MUST** check that the crossings are clear of children before they proceed. Please do not leave engines running whilst you wait as this pollutes the environment, and lights should be turned off to avoid dazzling other drivers. **The responsibility for safety is with the drivers not the children!**

School Calendar & Term Dates
The Spring Term 2020 Calendar is available on the website, and any amendments will be made to this version and reported in the weekly newsletter. Key dates for the Spring and Summer terms, plus confirmed term dates up to the end of the Summer Term 2021, are attached to this letter for your convenience.

Appearance/School Uniform/Manners/Behaviour/Punctuality
As is customary at the start of any term, we will be having a real purge on these key areas of school life in the Prep School in particular, and we would hope that all parents will support us in our attempts to raise standards. Please send your children into school looking smart, wearing blazers with shirt top buttons fastened and ties pulled up to the collar. Only school coats, beanie hats and scarves should be worn and gloves should be black. Bags should all be school issued, and please limit your child to only one pencil case.

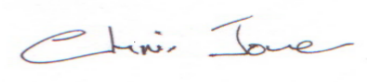
Headmaster - Chris Jones B.Ed (Hons)
Copthorne Preparatory School, Effingham Lane, Copthorne, West Sussex RH10 3HR
01342 712311 office@copthorneprep.co.uk www.copthorneprep.co.uk
Registered Charity Number 270757 Company Registration Number 1239211

School Fees
These are now due, but please be aware of an email scam whereby fee paying parents are being advised that the school sort code and account number has changed so parents are instructed to pay fees into a different bank account. We have **NOT** changed our account details!

2020 Ski Trip
Parents whose children are booked on the trip are reminded to return all the consent/information forms that they received in the end of term mailing by the end of this week, please!

I look forward to another busy and successful term, and in particular getting to know all our new families.

Yours sincerely



Chris Jones
Headmaster

Future Term Dates

Autumn Term 2020

Staff Inset	Tuesday, 1 September
Staff Inset	Wednesday, 2 September
Term Starts	Thursday, 3 September
Half Term after school	Friday, 16 October
School re-starts	Monday, 2 November
Term Ends (from 3.30pm)	Wednesday, 16 December

Spring Term 2021

Staff Inset	Tuesday, 5 January
Staff Inset	Wednesday, 6 January
Term Starts	Thursday, 7 January
Half Term (after school)	Friday, 12 February
School re-starts	Monday, 22 February
Term Ends (from 3.30)	Friday, 26 March

Summer Term 2021

Staff Inset	Monday, 19 April
Staff Inset	Tuesday, 20 April
School Starts	Wednesday, 21 April
Bank Holiday	Monday, 3 May – No School
Half Term (after school)	Friday, 28 May
Year 8 depart for France	Saturday, 5 June (return Saturday 12 June)
Year 7 depart for Wales	Sunday, 6 June (return Friday 11 June)
School restarts	Monday, 7 June
Term Ends (12.30pm)	Saturday, 10 July (after Speech Day)

COPTHORNE PREPARATORY SCHOOL

Key Dates for the Spring Term 2020		
Monday 6 January	8.15am	Term Starts
Saturday 1 February	10am -12 noon	Open Morning
Tuesday 4 February		Choir singing at the Young Voices concert at the O2 – late return
Thursday 6 February	6.00pm	Year 7 & 8 Music Concert (selected musicians only)
Monday 10 February		Week of Year 7 & 8 Exams
Friday 14 February	4.40pm	Half term starts after normal school day
Tuesday 25 February	From 6.00pm	Year 7 AA Parents' Evening
Thursday 27 February	From 6.00pm	Year 7 MB Parents' Evening
w/c Mon 2 March		Pre-Prep Parent Consultation week
Thursday 5 March		World Book Day & Dress Up day
Tuesday 10 March	6.00pm	Year 6 DC Parents' Evening
Thursday 12 March	6.00pm	Year 6 LD Parents' Evening
w/c Mon 16 March		Nursery Parent Consultation week
Monday 23 March		Week of Year 5 & 6 drama performances
Friday 27 March	From 3.30pm	Term Ends after School
Saturday 28 March		Ski Trip departs (returns on Sunday 5 April)
Key Dates for the Summer Term 2020		
Monday 20 April	8.15am	Summer Term starts
Saturday 2 May	10am – 12 noon	Open Morning
w/c Monday 4 May		Year 3 & 4 Parent consultations to be arranged this week
Friday 8 May	Bank Holiday	Change of date from Monday 4 May - VE Day
Monday 18 May	Mon - Thu	Final CE/CAS exams for Year 8 End of year exams for Year 7
Friday 22 May		Prep School Sports Day Half term starts after school (from 4.00pm after Sports Day)
Saturday 30 May	3.30pm (tbc)	Year 8 children depart for France (return on Saturday 6 June)
Sunday 31 May	9.00am (tbc)	Year 7 children depart for Snowdonia (return on Friday 5 June)
Monday 8 June		Start of the Year 8 Enrichment programme
Thursday 18 June	10.30am 1.30pm 6.00pm	EYFS Sports Day Year 1 & 2 Sports Day Young Musician of the Year Competition
Monday 22 June		Week of the Senior drama production
Friday 26 June	7.00pm	FOC Quiz Night (tbc)
Sunday 28 June	11.00am	FOC Family Fun Day (tbc)
Wednesday 1 July	8.45am	Pre-Prep & Oaks End of Year Concert Year 8 leavers cricket/rounders v their parents
Saturday 4 July	10.30am 12.15pm	Speech Day Term ends

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