COPTHORNE
PREPARATORY SCHOOL



School Uniform Handbook 2019/2020

Copthorne Prep School, Effingham Lane, Copthorne RH10 3HR
Main Office: 01342 712311 Pre-Prep Office: 01342 712365 www.copthorneprep.co.uk

Important Guidelines

In brief

- Copthorne blazers must be worn to school and home every day
- Kilts, tunics and summer dresses should be worn at the knee
- Shirts should be tucked in and jumpers/cardigans must be in good repair with no holes
- School shoes should be black (patent shoes are not permitted), polished, in good repair and flat in style. They should have no visible markings. Laced shoes should have laces worn tied
- Outdoor coats must be the school black Copthorne coat (purchased from the School Shop) and worn to and from school weather dependent
- Tights or socks should be in good condition
    - Prep (Girls) Black Tights or long black socks to be worn with kilts
    - Pre-Prep (Girls) Red Tights or long red socks to be worn with tunics
    - All Girls Short white socks to be worn with summer dresses
    - All Boys Long grey socks all year round
- Sports trainers for both boys and girls should be non marking
- Book bags and school kit bags must be purchased from the Shop

Personal Appearance

- For girls - shoulder length or longer hair should be tied back off the face or held in a black, red or a school uniform band hair accessory. Hair should be well kept in a moderate style without streaks or other colour. No hair product to be used.
- For boys - hair must not be cut in any extreme style (ie partly shaved), be coloured or streaked or have hair products in it. If the school deems that a hair style is not within keeping of the school culture, your child may be asked to remain at home until the hair has grown.
- For girls - no jewellery should be worn, except for one sleeper stud in plain gold or silver in each ear lobe. For boys - earrings and jewellery (except for religious reasons) are not permitted.
- No make-up or nail polish should be worn.

We expect all children at Copthorne Prep to wear their uniform with pride as they are representing the school's traditions and values.

The School Shop

The School Shop sells the items listed below. Items indicated with a * must be purchased from the School Shop. The School Shop accepts credit / debit cards.

In term time the School Shop is open every morning from 8.00 am - 8.45am and Monday and Thursday afternoons from 3.00 pm - 5.30 pm. Special opening hours are offered during the Christmas, Spring and Summer holidays. The dates will be announced in the Headmaster's correspondence at the appropriate half terms or found on the school website.

Parents of new pupils wishing to buy school uniform from the School Shop should telephone or email to make an appointment.

All items of uniform, sports clothing and equipment should be clearly marked with the child's name.

School Shop contact details:

Telephone: 01342 712311 ext 211
Email: schoolshop@copthorneprep.co.uk

Nursery Uniform

White Polo *	£11.50
Red Polo (optional) *	£11.50
Sweatshirt *	£14.50
Red School Bag *	£9.25
Outdoor Waterproofs *	£27.95

** Must be purchased from the School Shop*

NOTES:

The children are allowed to wear their own skirts, shorts and trousers.

Wellington Boots - any colour/design is fine and will be left at school during the term.

Pre-Prep Girls Uniform

Blazer *	from £77.00
Outdoor Coat *	from £29.50
Tie *	from £7.75
Cardigan *	from £19.00
Tunic *	from £32.50
Summer Dress *	from £31.50
Red Sweatshirt Top *	£14.50
White Polo Shirt *	£11.50
Black Skort *	£19.50
Swimming Cap *	£7.00
Swimming Costume *	£19.50
Red School Bag *	£9.25
Red Sports Back Pack *	£11.95
Swimming Bag	£6.50
Music Bag	£7.00
Outdoor Waterproofs *	£27.95
Copthorne Beanie Hat *	£7.50
Copthorne Red Baseball Hat *	£7.50
Red Socks - Long (Winter)	£6.50 (2 pairs)
Red Tights (Winter)	£9.50 (2 pairs)
White Socks - Short (Summer)	£6.50 (2 pairs)

Required but not sold in the School Shop

White long sleeved shirt with collar
Black jogging bottoms
Wellington Boots
Non marking trainers with velcro
Black school shoes (no laces or patent shoes allowed)

** Must be purchased from the School Shop*

Pre-Prep Boys Uniform

Blazer *	from £77.00
Outdoor Coat *	from £29.50
Tie *	from £7.75
Jumper *	from £18.00
Red Sweatshirt Top *	£14.50
White Polo Shirt *	£11.50
Black PE Shorts	£7.50
Swimming Cap *	£7.00
Swimming Jammers *	£19.50
Red School Bag *	£9.25
Red Sports Back Pack *	£11.95
Swimming Bag *	£6.50
Music Bag	£7.00
Outdoor Waterproofs *	£27.95
Copthorne Beanie Hat *	£7.50
Copthorne Red Baseball Hat *	£7.50
Grey Long Socks	(2 pairs) £6.50

Required but not sold in the School Shop

White long sleeved shirt with collar
Charcoal Grey Trousers
Charcoal Grey Shorts (Summer) - Cargo shorts are not allowed
Black jogging bottoms
Wellington Boots
Non marking trainers with velcro
Black school shoes (no laces or patent shoes allowed)

** Must be purchased from the School Shop*

Prep Girls Uniform

Blazer *	from £77.00
Outdoor Coat *	from £29.50
Tie *	from £7.75
Cardigan *	from £19.00
Jumper *	from £18.00
Kilt *	from £34.50
Summer Dress (Yrs 3-6)*	from £31.50
White Polo Shirt *	£11.50
Red Polo Shirt	£11.50
Skort *	£19.50
Hoodie *	£16.95
Baselayer Top	from £18.25
Baselayer Leggings	from £19.99
Tracksuit Top *	from £32.50
Tracksuit Bottoms *	from £21.50
Swimming Cap *	£7.00
Swimming Costume *	£19.50
Red School Bag (Yrs 3-4) *	£9.25
Black School Bag (Yrs 5-8) *	£14.25
Black School Rucksack (Yrs 5-8) *	£17.50
Sports Kit Bag (Yrs 3-8) *	£24.95
Swimming Bag	£6.50
Music Bag	£7.00
Copthorne Beanie Hat *	£7.50
Copthorne Black Baseball Hat *	£7.50
Copthorne Games Socks *	from £9.35
Black Socks - Short (Summer) / Long (Winter) with Kilt	£6.50 (2 pairs)
Black Tights (Winter)	£9.50 (2 pairs)
White Socks - Short (Summer) with Summer Dress	£6.50 (2 pairs)
White Sports Socks	£6.50 (2 pairs)

All girls must have a mouthguard and shin pads for hockey which can be purchase in the shop.

Required but not sold in the School Shop

White long sleeved shirt with collar (Autumn & Spring Term)
Revere blouse to be worn with kilt (Summer term)
Black leather school shoes - **no laces or patent shoes allowed**
Non marking trainers

** Must be purchased from the School Shop*

Prep Boys Uniform

Blazer *	from £77.00
Outdoor Coat *	from £29.50
Tie *	from £7.75
Jumper *	from £18.00
White Polo Shirt *	£11.50
Football/Rugby Shirt *	from 29.15
Black Games Shorts *	from £11.55
Hoodie *	£16.95
Black Baselayer Top	from £18.25
Black Baselayer Leggings	from £19.99
Tracksuit Top *	from £32.50
Tracksuit Bottoms *	from £21.50
Swimming Cap *	£7.00
Swimming Jammers *	£19.50
Red School Bag (Yrs 3-4) *	£9.25
Black School Bag (Yrs 5-8) *	£14.25
Black School Rucksack (Yrs 5-8) *	£17.50
Sports Kit Bag (Yrs 3-8) *	£24.95
Swimming Bag	£6.50
Music Bag	£7.00
Copthorne Beanie Hat *	£7.50
Copthorne Black Baseball Hat *	£7.50
Copthorne Games Socks *	from £9.35
Grey Long Socks	£6.50 (2 pairs)
White Sports Socks	£6.50 (2 pairs)

Cricket clothing is sold in the Spring/Summer Term to wear in the Summer Term

All boys must have a mouthguard for rugby and shinpads for hockey and football which can be purchase from the school shop.

During the winter cold months, the boys will be allowed to wear black (only) baselayer tops and bottoms under their football/rugby kit. These can be purchased from the school shop.

Required but not sold in the School Shop

White long sleeved shirt with collar (Autumn & Spring Term)
Short sleeved shirt with collar (Summer Term)
Charcoal Grey Trousers (Autumn & Spring Term)
Charcoal Grey Shorts (Summer Term) - **Cargo shorts are not allowed**
Black leather school shoes
Non marking trainers
Football/Rugby boots

** Must be purchased from the School Shop*

Additional items available from the School Shop

Hair items such as scrunchies, headbands, ponios and click clacs
Swimming googles
Copthorne Black Prep Summer Caps
Copthorne Red Pre-Prep & Nursery Summer Caps
Copthorne Winter Beanies
Shinpads
Waterbottles
Stationery

Second Hand Uniform

There are a number of second hand uniform items available in the School Shop.

Labelling

School labels should be sew-in labels and not iron on.

School labels can be ordered from the School Shop. School uniform can be named but there will be additional charge.

Positioning of Labels

For all Pre-Prep uniform, the labels can be placed inside the collar or in the waistband.

For Prep Uniform, all uniform is either in the collar or the waistband, however for all sports clothes, please place the label underneath the school logo.

If all the clothes are named as requested, there will be very little lost clothing. Please do not hide the name labels, as no one will be able to find the owner!