CLASS REPS MEETING
15th June 2018

Present: CJ, SS, GM, CL, SJ, LF, DC, AVH, SJ, JC, MW, BF, VG, NS, KG, JL, YB, JL

Minutes: BB

	The following points were raised and addressed (by year group)	
	General Points • Please can all class reps pass Quiz night information onto parents? Committee need to know numbers so that they are able to order food/drinks.	**ALL**
1.	**Pippins** • No agenda points	
2.	**Acorns** • **Diarised events - Parents requesting clarification on which events Acorns should attend, not always clear.** Response: SS will ensure that more information will be available on the new electronic calendar. • **Pot holes in the Nursery & Pre-Prep Car Park** Response: GM advised that there is a continuous repair programme for all maintenance work, including the car park area. It was noted that the poor weather has not helped the ongoing maintenance required in this area. The council has filled in some pot holes recently in Effingham Lane & Mill Lane. GM advised that it is difficult to engage with the council, particularly as the school is partly in Tandridge and Mid Sussex! • **Gate to Nursery & Pre-Prep Playground** Response: GM advised that all access areas to the school are currently under review.	**SS** **GM** **GM**
3.	**Oaks** • **Moving up Day feedback was exceptionally positive, outstanding staff!** Response: SS thanked year group for comments. SS congratulated Miss Henké on receiving outstanding in all areas in her Early Years Teacher Training Status.	
4.	**Reception** • **Positive feedback regarding lots of areas of the children's learning including; grandparents assembly, daily mile, trips, nativities, RWI & birthday celebrations.** Response: SS thanked year group for comments & CJ was delighted to hear positive comments! • **Holes in floor in swimming pool area.** Response: GM aware of holes in floor, the issue has been caused largely by incorrect shoes being worn in the pool area. It will be fixed in	**GM**

	due course. • **Afternoon snacks** Response: SS advised there was variety in the afternoon snack including rice cakes, however often this was usually sandwiches.	
5.	**Year 1** • No agenda points	
6.	***Year 2*** • **Communication on Year 2/3 passport information not clear for parents.** Response: SS advised that this information was in the newsletter, however next year we will ensure that parents have more detail. • **Lost Property** Response: The staff in the Pre-Prep are very happy to assist in the location of lost property; please do make sure items are all named to support us with this. • **SAT testing/ Classes** Response: SAT testing is for schools not children, internal testing completed at Copthorne. Classes are mixed throughout the school to ensure there is academic selection/friendship mix in each class. • **Extra Charges for pottery & trips** Response: SS advised that often an 'opt out' is in the newsletter for pottery and non-academic extras. Will ensure that this happens going forward.	**SS** **SS**
7.	**Year 3** • **Disappointment on lack of communication that the FOC summer event had been cancelled.** Response: CJ advised that this was not a school event, however the school felt that there was less help from the parent body due to work commitments making events difficult to organise. The current chairs of FOC will be stepping down at the end of the academic year. • **Swimming gala late return.** Response: CJ noted that it was better for children to be waiting for parents, rather than the other way round! CJ to speak to staff re 'clarioning' when leaving in future so parents are not waiting.	**CJ**
8.	**Year 4** • **Selection of children for sporting events. The school was not taking substitutes which other schools did.** Response: CJ advised that schools philosophy is to play sport as much and as often as possible. More inter house team matches to be scheduled. MA will take over Director of Sport in September and also is keen for the good work of JC to continue. It was noted that the non-match Wednesday children were being very well catered for; tennis and swimming are a great choices for the children and the newsletter has been a brilliant way of hearing about the art projects that the children has been completing. • **Preparing for Future School Entrance** Response: CJ advised that there is a Year 5 information evening which parents were invited to. It was acknowledged that children need to be prepared for future schools much earlier. Current Year 5 are sitting	**CJ/MA**

	exams in the Rendall Room next week to help them prepare. CK advised that there is a future school open evening on 8th October; 25 schools confirmed. The timetable will have more time for Maths, English and Study Skills. • **Investment in the school grounds** Response: CJ noted that the athletics track was not smooth and this was why some of the races were moved on Sports Day. GM advised that there is an ongoing maintenance programme of works; parents just may not be able to notice all the areas which are undergoing improvement. Windows and classrooms are being continually refurbished, however as this is split over the all the teaching areas it cannot always be seen easily! Furthermore GM noted the dormitories have recently been refurbished and three new mini buses have been purchased. GM assured all that the maintenance budget is large and areas are being improved continually. There will be an announcement in the next 4/5 weeks to the parent body about future school development. • **Maths Lessons** Response: CK advised syllabus is detailed in curriculum handbooks provided to parents termly. Information on Parent Zone in regards to how maths is taught from Year 3-8; CK to also add note to the newsletter. CL advised parents should always speak to class teacher for clarification on any issues. CJ advised homework is not normally set for younger prep children due to the length of their school day. • **Parking** Response: CK to add a note in newsletter reminding parents not to park on the double yellow lines, also advising parents can drop off at the main school entrance in the morning. Please can class reps communicate to parents that they must only use this parking area in front of the New Block when all bays have been utilised. GM advised that the CCTV that will be installed should assist with repeat bad parking offenders!	**CK** **Class Reps**
9.	**Year 5** • **Sports Day Winners to be published** Response: CK to liaise with MA and have these added to website. • **Year 5 classes** Response: CJ advised that the current Year 5 classes will be two Year 6 classes and draft forms lists are underway! The children will be set 3 ways for English, Maths & Science.	
	Year 6 • **Homework** Response: CJ advised that due to the length of the school day children are not always set too much homework even in Year 6. When the newly appointed DoTL arrives he will be looking at the VLE as currently teachers are not able to see what other teachers are setting so difficult to have continuity. Inset will be arranged for staff in September to resolve this matter. It was noted that homework is set on different day. There is more formal homework in Year 7 & 8. • **Return time of away matches** Response: CJ advised that staff should have the ability to clarion to parents advising of delay to return time.	**CJ** **CJ**

	• **Planet Bofa** Response: CL agreed with parent comments regarding Planet Bofa and this has been added to the Maths and English budget for September. • **Exam Results** Response: CJ noted that English exams have been marked, however there will be no end of term report for English/History/RS due to Mrs Crosby's departure.	**CL**
10.	**Year 7** • **Wales Trip** Response: CJ thanked parents for great feedback from Welsh trip. Wonderful team building and children enjoyed being pushed out of their comfort zone. Kit list will be tweaked for next year noting jeans/shorts issue. CK advised that there will be a write up on trip in the newsletter this week. • **History Exams** Response: CJ advised that History Exams had been marked and children & parents will be given results in due course. • **Parking Issues** Response: Please see note in Year 4 notes above.	**CJ/CK** **CJ** **Class Reps**
	Next Meeting: Friday 12th October @ 8.25am	