Driving to School – important notes for parents!
The following instructions are the norm for all Copthorne Prep School parents after 8.00am, but apply to the **mornings only**.

1. All school vehicles should approach the school from the Dukes Head end via Mill Lane. **Please do not drive up from the Curious Pig Pub,**

2. As many cars as possible should exit down Effingham Lane to the Curious Pig to turn left only. It is possible to return to Copthorne, Crawley, M23, Horley, Balcombe Road, Maidenbower, and Three Bridges etc. via this route. Please DO NOT turn right by the Curious Pig as it is a particularly difficult junction!

3. Cars returning towards the Dukes Head along Mill Lane should take great care and give way to cars approaching the school by the bend close to the junction with West Park Road. Please do not attempt to travel around the bend (which is essentially only wide enough for 1 car) unless you know there is space for you to wait at the other side by the junction.

4. No cars should park on the road outside the Pre-Prep at any stage, morning or evening as this restricts the road to a single carriageway, and children are often left wandering around cars with little parental supervision! This also provides an additional obstruction to Prep School children crossing the road for Games at 3.20 and 4.25pm

5. No cars should enter the school via the exit route in the Kitchen car park at any time of the day.

6. All drivers to drive slowly and carefully at all times observing the 30mph limit that is in force on the public roads and 5mph on the school site! Please do not use mobile phones when driving on the school site.

7. Cars driving down Effingham Lane should give way to any cars travelling uphill due to the deep ditch on the left hand side as you travel uphill.

8. Please show courtesy to other road users, pedestrians and residents at all times. Do not block their driveways.

9. Prep School parents can drop off from 7.30am at the front door of the main building. The New Block is open and staffed from 8.00am.

10. Car sharing is to be encouraged. Please speak to the Office if you need information about other parents who may live close by.

The main entrance (near the School office) is a good place for a swift drop off for children. Cars can navigate the roundabout and stop momentarily by the front entrance to drop children off before exiting through the main entrance again.

Year 3 parents could “Kiss & Drop” outside the New Block or park on the asphalt car park, having entered the School from the main entrance and driven past the Chapel and Sports Hall. The exit is a one way route past the Groundsman’s sheds.

Please can I remind all parents to drive carefully, and to park responsibly at all times on the School site. As many of you are aware, the car parks are very busy at the start and end of the day. Please be patient with one another, and do not block the exit routes for parents who have dropped off and wish to leave the site.

Thank you all for your patience and understanding.